

### Approved for Release by the Senate of the University of Victoria

#### **MINUTES**

A meeting of the Senate of the University of Victoria was held on May 1, 2015 at 3:30 p.m. in the Senate and Board Chambers, University Centre, Room A180.

#### 1. APPROVAL OF THE AGENDA

Motion: (J. Aragon/R. Lipson)

That the agenda be approved as circulated.

**CARRIED** 

#### 2. MINUTES

#### a. April 10, 2015

Motion: (A. Roudsari/M. MacDonald)
That the minutes of the open session of the meeting of the Senate held on April 10, 2015 be approved and that the approved minutes be circulated in the usual way.

**CARRIED** 

#### 3. BUSINESS ARISING FROM THE MINUTES

There was none.

### 4. REMARKS FROM THE CHAIR

#### a. Update on the Strategic Research Plan

Prof. Jamie Cassels introduced Dr. David Castle who would provide a PowerPoint presentation providing an update on the strategic research plan.

Dr. Castle began the presentation with an overview of the planning process and the communications strategy for the strategic research plan. He continued, describing the responses to a recent survey-review of the Office of Research Services which included soliciting suggestions for new and improved services. Dr. Castle provided an overview of the strategic research plan engagement process which included both internal and external engagement. He said that five guiding questions had led to emerging key messages in three major areas: quality, community and resources. Dr. Castle closed by summarizing the next steps which will involve presenting the draft strategic research plan to Senate in October and the final plan in November.

Dr. Sikata Banerjee asked if there would be working groups based on the 'themes' and if so, how the working group membership would be chosen. Dr. Castle responded that this had not been fully decided in order to maintain flexibility during the engagement process.

Prof. Cassels thanked Dr. Castle for the update.

#### b. President's Report

Prof. Cassels began his report with a focus on the provincial perspective. He reminded members that the Minister of Advanced Education, the Honorable Andrew Wilkinson, was recently on campus. Further, he said that the university budget was passed as noted at the April Senate meeting. He reported that while the university budget had been passed by the Board, the university had not yet received its budget letter but had received confirmation of the assumptions used to form the university budget.

Prof. Cassels reported on the Federal budget which included long term investments in the Canada Foundation for Innovation (CFI), steady state funding for the tri-council, substantial funding for MITACS students and a \$45 million investment in TRIUMF.

Prof. Cassels updated members of Senate on the annual membership meeting of the AUCC. He noted that AUCC had changed its name to Universities Canada.

Prof. Cassels updated members of Senate on a number of recent campus events, including the first annual Alan Astbury memorial lecture hosted by the Faculty of Science and presented by CERN Director General Dr. Rolf Heuer. He also updated members on the Centre for Athletics, Recreation and Special Abilities (CARSA) opening. Prof. Cassels said that the university has grown significantly in the last 10-15 years with the idea that recreation was a fundamental part of the experience of UVic. He said athletics facilities are the most used facility on campus, after the library.

Prof. Cassels reported that Senator Janni Aragon had accepted the position of Director, Technology Integrated Learning.

Prof. Cassels said that the May meeting was the last Senate meeting of the academic year and thanked Senators for their engagement this year. He noted that there were several members whose term was ending on Senate and thanked each personally for their service and commitment. In doing so, Prof. Cassels also noted that Convocation Senator Linda Hannah had accepted a Chair in Environmental Governance at the University of Guelph.

Dr. Victoria Wyatt reminded members that the University of Victoria does not have an Art Gallery on campus. Prof. Cassels noted that the campus planning process was underway as was the capital development process and that this would be good as input into those processes.

#### 5. CORRESPONDENCE

### a. Office of the Ombudsperson

#### i. 2014 Annual Report

Ms. Martine Conway, Ombudsperson, introduced the report. She said the report includes statistics and case examples from calendar year 2014 and looks back at the last ten years for comparison.

There were no questions.

#### b. Campus Planning Committee

#### i. Semi-annual report

Dr. Valerie Kuehne introduced the semi-annual report on progress to date from phase 2 of the campus planning process. She noted that Ms. Gayle Gorrill was present to answer questions. Ms. Gorrill encouraged all Senators to participate in the engagement process.

There were no questions.

## c. Advisory Committee on Academic Accommodation and Access for Students with Disabilities

#### i. 2014-2015 Annual Report

Dr. Kuehne provided members of Senate with background on the Advisory Committee. She said the annual report is a snapshot of the committee's progress and activities.

#### 6. PROPOSALS AND REPORTS FROM SENATE COMMITTEES

#### a. Senate Committee on Academic Standards

## i. For advice: recommendations on guidelines on the use of editorial services by students

Prof. Heather Raven introduced the provided memo. She noted that the issue had come to the forefront in the fall when the Centre for Academic Communication had approached the Senate Committee on Academic Standards to ask "what was appropriate guidance for students and their parents regarding academic integrity and the use of an editor." Prof. Raven informed members of Senate that students had said clarity around the issue would be very helpful. She invited advice from Senators.

Dr. Aaron Devor said that he was pleased to see this initiative moving forward although he would like to see the policy at the department or faculty level for permissions as he was concerned students may get confused. Dr. Kathy Gillis and Dr. Wyatt agreed that there may be some confusion, for example between supervisors or within a course if there was inconsistency.

Dr. David Capson noted that the Faculty of Graduate Studies was also considering this issue.

Prof. Cassells summarized that the Senate Committee on Academic Standards had received licence from Senate to continue their work towards guidelines on the use of editorial services by students.

#### b. Senate Committee on Agenda and Governance

### i. Appointments to the 2015/2016 Senate Standing Committees

Motion: (A .Lepp/K. Gillis)

That Senate approve the appointment to the 2015/2016 Senate standing committees for the terms indicated in the attached document.

**CARRIED** 

## ii. Appointments to the Joint Senate Board Retreat Committee

Motion: (A. Roudsari/N. Bassi)
That Senate approve the appointments of Dr. Robin Hicks, Faculty of Science, Dr. Charlotte Schallié, Faculty of Graduate Studies, and Mr. Cory Shankman, Student Senator, to the Joint Senate Board

Committee for a one year term from July 1, 2015 to June 30, 2016.

**CARRIED** 

#### c. Senate Committee on Appeals

#### i. 2014/2015 Annual Report

Prof. Mark Gillen, Chair of Senate Committee on Appeals, introduced the annual report. There were no questions.

#### d. Senate Committee on Awards

#### i. New and Revised Awards

Dr. Annalee Lepp introduced the provided memo. Prof. Mark Gillen identified some minor typos and asked for clarification of the use of the word 'perpetuity' in the terms of reference for the Royal Jubillee Hospital School of Nursing Alumni Association Student Award. Dr. Lepp agreed to clarify this term with the funders.

Motion: (A. Lepp/ L. Van Luven)

That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

- Hutchison Bekius Scholarship in History (revised)\*
- Vancouver Island Trails Information Society Scholarship (revised)

- John Shields Scholarship in Public Administration (revised)\*
- Kenneth L. Avio Honours Prize (revised)
- Joyce Clearibue Graduate Co-op Scholarship (new)\*
- Maureen McLeod Scholarship in Geography (new)
- Celebration of Joy Award (new)
- Jane Zhu MBA Cross-Cultural Integration Award (new)
- MBA Pay-It-Forward Award (new)
- Royal Jubilee Hospital School of Nursing Alumni Association Student Award (revised)\*

**CARRIED** 

#### e. Senate Committee on Curriculum

#### i. 2015/2016 Cycle 2 Curriculum Submissions

Motion: (T. Haskett/S. Lewis)

That Senate approve the curriculum changes recommended by the Faculties and the Senate Committee on Curriculum for inclusion in the 2015-2016 academic calendar, effective 1 September 2015.

CARRIED

Motion: (T. Haskett/L. Van Luyven)

That Senate authorize the Chair of the Senate Committee on Curriculum to make small changes and additions that would otherwise unnecessarily delay the submission of items for the academic calendar.

**CARRIED** 

#### f. Senate Committee on Libraries

#### **i.** 2014-2015 Annual Report

Dr. Dale Ganley, Chair of the Senate Committee on Libraries introduced the annual report and summarized the committee's work in 2014-2015. There were no questions.

### g. Senate Committee on Planning

#### **i.** 2014-2015 Annual Report

Dr. Catherine Mateer, Chair of the Senate Committee on Planning, introduced the annual report. She thanked the members of the Senate Committee on Planning for their hard work over the 2014-2015 year. There were no questions.

<sup>\*</sup> Administered by the University of Victoria Foundation

## ii. Proposal for a Masters of Arts in Germanic and Slavic Studies with either Germanic stream or Slavic stream

Motion: (S. Banerjee/D. Capson)

That Senate approve, and recommend to the Board of Governors that it also approve, subject to funding, the establishment of Masters of Arts in Germanic and Slavic Studies with either Germanic stream or Slavic stream, as described in the document "Masters of Arts in Germanic and Slavic Studies with either Germanic stream or Slavic stream", dated March 25, 2015, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.

CARRIED

#### iii. Discontinuation of the Studies in Policy and Practice Program

Motion: (A. Stahl/M. Purkis)

That Senate approve, and recommend to the Board of Governors that it also approve, the request for Discontinuation of the Studies in Policy and Practice Program.

**CARRIED** 

#### iv. Discontinuation of the Certificate in the Administration of Indigenous Governments

Motion: (M. Purkis/A. Roudsari)

That Senate approve, and recommend to the Board of Governors that it also approve, the request for Discontinuation of the Certificate in the Administration of Indigenous Governments.

**CARRIED** 

# v. 'Humanities, Fine Arts and Professional Writing Co-op Program' to change the program name to 'Humanities and Fine Arts Co-op Program'

Motion: (T. Haskett/L. Van Luven)

That Senate approve the request for 'Humanities, Fine Arts and Professional Writing Co-op Program' to change the program name to 'Humanities and Fine Arts Co-op Program'.

**CARRIED** 

#### 7. PROPOSALS AND REPORTS FROM FACULTIES

There were none.

## 8. PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST

#### a. Update on Enhanced Planning Tools

Dr. Valerie Kuehne thanked all those involved in the Enhanced Planning Tools initiative, including both members of the Advisory and Working Groups.

Dr. Sarah Blackstone provided a brief report on progress to date and plans for the next steps of the initiative. She said that two large consultation sessions had taken place and that she would continue to work on consultation sessions with different groups. Dr. Blackstone said the initiative would deliver centrally collected data in mid fall with the qualitative answers hopefully being delivered in late fall. She said that the goal was to work producing the full reports by the end of December 2015.

### b. Procedures for the Selection of the Registrar (GV0400)

Dr. Kuehne noted that there was a good discussion on the Procedures at the April Senate meeting. She noted that her office and Student Affairs had given the comments full consideration and had returned with revisions to the Procedures. She outlined the changes as described in the provided memo.

Motion: (M. Purkis/S. Lewis)
That Senate approve, and recommend to the Board of Governors that it also approve, the updated Procedures for the Selection of the Registrar (GV0400).

**CARRIED** 

#### 9. OTHER BUSINESS

## a. Annual Report to Senate on UVic-approved research centre approvals, renewals and closures

Dr. Castle introduced the provided document. He provided a brief overview noting his delight that the Dean of Science was able to recommend the establishment of an Astronomy Research Centre.

#### b. Update on 2015 Elections

Ms. Cassbreea Dewis referred members to the provided memo.

#### c. 2016 Joint Senate Board Retreat

Ms. Dewis referred members of Senate to the memo from Dr. Julia Eastman. She said the memo outlined a proposal for changing the format and structure of the Joint Senate and Board Retreat. Ms. Dewis noted that the trial will be evaluated subsequently and that the evaluation would include a proposal on how to proceed in future years.

## d. Senate Committee on Agenda and Governance Membership

Prof. Cassels called for nominations for the vacancy on the Senate Committee on Agenda and Governance for one Senator elected on the floor of Senate.

Prof. Gillian Calder nominated Prof. Gillen.

There were no other nominations; Prof. Gillen was acclaimed to the position.

There being no other business the meeting was adjourned at 4:50 p.m.

Name	In Attendance	Regrets	Senate Meeting May 1, 2015	Position
Aragon, Janni	-		Faculty of Social Sciences	Elected by the faculty members
Archibald, John	- R		Dean, Faculty of Humanities	Ex officio
Baer, Doug			Faculty of Social Sciences	Elected by the faculty members
Banerjee, Sikata	Ď		Faculty of Humanities	Elected by the faculty members
Bassi, Nav	9		Convocation Senator	Elected by the convocation
Beam, Sara			Elected by the Faculty	
Bengtson, Jonathan Branzan Albu, Alexandra	36		University Librarian  Faculty of Engineering	Ex officio
Brekstad, Lee			Student Senator	Elected by the faculty members Elected by the students
Butler-Palmer, Carolyn			Faculty of Fine Arts	Elected by the Faculty
Calder, Gillian	10		Faculty of Law	Elected by the Faculty
Canessa, Rosaline	100		Faculty of Social Sciences	Elected by the Faculty
Capson, David	<b>V</b>		Dean, Faculty of Graduate Studies	Ex officio
Cassels, Jamie	Ø		President and Vice-Chancellor	Chair of Senate
Castle, David	Xa		Vice-President Research	Ex officio
Caws, Catherine		X	Faculty of Humanities	Elected by the faculty members
Chapman, Alison		/	Faculty of Humanities	Elected by the faculty members
Charlton, Lauren	U		Registrar	By Invitation
Crippen, Carolyn			Faculty of Education	Elected by the Faculty
Crocker, Jordan		X	Student Senator	Elected by the students
echev, Nikolai			Faculty of Engineering	Elected by the Faculty
evor, Aaron	20		Faculty of Social Sciences	Elected by the faculty members
Dewis, Cassbreea	3		Associate University Secretary	By Invitation
Diacu, Florin	×		Faculty of Science	Elected by the Faculty
Oriessen, Peter			Faculty of Engineering	Elected by the Faculty
Ounsdon, Jim	0		Associate Vice-President Student Affairs	By Invitation
Eastman, Julia		X_	University Secretary	Secretary of Senate
Frickson, Kayleigh Francis Pelton, Leslee			Student Senator	Elected by the students
Gillen, Mark	)Ø		Faculty of Education	Elected by the faculty members
			Faculty of Law	Elected by the Faculty
Gillis, Kathryn Gopalakrishnan, Karthik	×		Faculty of Science Student Senator	Elected by the faculty members Elected by the students
Grant, Rebecca			Peter B. Gustavson School of Business	Elected by the Students  Elected by the Faculty
Hannah, Linda	NB		Convocation Senator	Elected by the Faculty
laskett, Tim			Faculty of Humanities	Elected by the faculty members
vanova, Ivelina		<b>X</b>	Student Senator, Law	Elected by the lacuity members  Elected by the students
Karim, Susan			Student Senator, Education	Elected by the students
(lein, Saul		×	Dean, Peter B. Gustavson School of Business	Ex officio
Kostek, Patricia			Faculty of Fine Arts	Elected by the Faculty
Krull, Catherine	9/		Dean, Faculty of Social Sciences	Ex officio
Kuehne, Valerie	-		Vice-President Academic and Provost	Ex officio
anning, Robbyn			Convocation Senator	Elected by the convocation
epp, Annalee	×		Faculty of Humanities	Elected by the Faculty
_ewis, Susan	8		Faculty of Fine Arts	Elected by the faculty members
ipson, Robert			Dean, Faculty of Science	Ex officio
_ukenchuk, Ben		<b>X</b>	Student Senator	Elected by the students
MacDonald, Maureen	X	ia	Dean, Division of Continuing Studies	Ex officio
Mateer, Catherine	P		Associate Vice-President Academic Planning	By Invitation
McIntyre, Cathy	<b>X</b>		Convocation Senator	Elected by the convocation
Mellin, Dakota		X	Student Senator	Elected by the students
Nam, Roy		0	Student Senator	Elected by the students
Neiman, Alex			Student Senator	Elected by the students
Parisi, Laura		X	Faculty of Humanities	Elected by the Faculty
Purkis, Mary Ellen	X		Dean, Faculty of Human & Social Development	Ex officio
Rogers, Shelagh	. 20		Chancellor	Ex officio
Roudsari, Abdul	×		Faculty of Human and Social Development	Elected by the Faculty
Sangster-Gormley, Esther			Faculty of Human and Social Development	Elected by the Faculty
Schallié, Charlotte	×		Faculty of Graduate Studies	Elected by the Faculty
Shankman, Cory		- <del> </del>	Student Senator	Elected by the students Elected by the Faculty
Smith, Brock Smith, Tracie		X	Peter B. Gustavson School of Business Librarian	Elected by the Professional Librarians
St. Clair, Ralf	X		Dean, Faculty of Education	Ex officio
Stahl, Ann	*		Faculty of Social Sciences	Elected by the faculty members
Sutherland, Gabrielle			Student Senator	Elected by the raculty members  Elected by the students
Szakacs, Kaylee			Student Senator	Elected by the students
Tang, Nick			Student Senator	Elected by the students
Tiedje, Thomas			Dean, Faculty of Engineering	Ex officio
Ulysses, Alicia			Faculty of Humanities	Elected by the Continuing Sessionals
Van Luven, Lynne			Acting Dean, Faculty of Fine Arts	Ex officio
Varela, Diana			Faculty of Science	Elected by the Faculty
Walsh, John	10		Faculty of Graduate Studies	Elected by the Faculty
Webber, Jeremy			Dean, Faculty of Law	Ex officio
Willis, Lindsey		-	Student Senator	Elected by the students
Wright, Bruce	<b>X</b>		Head, Division of Medical Sciences	Ex officio
Wyatt, Victoria			Faculty of Fine Arts	Elected by the faculty members

## MEMBERSHIP OF THE SENATE OF THE UNIVERSITY OF VICTORIA

## **Effective February 13, 2015**

EX OFFICIO MEMBERS - Universit  □ Chancellor: Shelagh Rogers (31/12/	<del>-</del>	f)		
President and Vice-Chancellor: Jam		MEMBERS ELECTED BY THE FACULTY		
□ Acting V.P. Academic & Provost: V		MEMBERS (continued)		
□V.P. Research: David Castle				
□ Dean, Peter B. Gustavson School of	Business:	Leslee Francis Pelton – EDUC	(30/6/17)	
Saul Klein		Ann Stahl - SOSC	(30/6/16)	
☐ Dean of Education: Ralf St. Clair		Victoria Wyatt – FINE	(30/6/16)	
Dean of Engineering: Thomas Tiedj	e	,	( /	
□Dean of Continuing Studies: Maured		MEMBERS ELECTED FROM THE STUDENT		
□ Acting Dean of Fine Arts: Lynne va		ASSOCIATION – Section 35 (2) (h)		
☐ Dean of Graduate Studies: David Ca		Lee Brekstad (HSD)	(30/6/15)	
☐ Dean of Humanities: John Archibalo	•	Jordan Crocker (HUMA)	"	
□Dean of HSD: Mary Ellen Purkis, V		Kayleigh Erickson (SOSC)	"	
□ Dean of Law: Jeremy Webber		Karthik Gopalakrishnan (SCIE)	"	
☐ Dean of Science: Robert Lipson		Ivelina Ivanova (LAW)	"	
Dean of Social Sciences: Catherine	Krull	Susan Karim (GRAD)	"	
University Librarian: Jonathan Beng		Ben Lukenchuk (BUS)	"	
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MEMBERS ELECTED BY THE FAC	CULTIES - Section	Roy Nam (SOSC)	"	
35 (2) (g)	<u>ecurius</u> section	Alex Neiman (ENGR)	"	
$\Box$ BUSI: Rebecca Grant (30/6/16)		Cory Shankman (GRAD)	"	
Brock Smith (30/6/15)		Gabrielle Sutherland (GRAD)	"	
□EDUC: Carolyn Crippen (30/6/16)		Kaylee Szakacs (HUMA)	"	
		Nick Tang (SCIE)	"	
☐ John Walsh (30/6/17)		Lindsey Willis (HUMA)	44	
□ENGR: Peter Driessen (30/6/16)		TBA (FINE)	44	
Nikolai Dechev (30/6/17)	(6/16)			
□FINE: Carolyn Butler-Palmer (30	/6/16)	MEMBERS ELECTED BY THE CONVOCATION		
Patricia Kostek (30/6/15)		- Section 35 (2) (i)		
□GRAD: Sara Beam (30/6/16)	7)	- Section 33 (2) (1)		
Charlotte Schallié (30/6/17	<b>(</b> )	□Nav Bassi	(20/06/15)	
□HUMA: Abdul Roudsari (30/6/15)	20/6/16)	□Linda Hannah	(30/06/15)	
Esther Sangster-Gormley (	30/6/16)		(30/06/15)	
□HUMS: Annalee Lepp (30/6/16)		Robbyn Lanning	(30/06/15)	
Laura Parisi (30/6/15)		☐ Cathy McIntyre	(30/06/15)	
□LAWF: Gillian Calder (30/6/17)		ADDITIONAL MEMBERG Confi	· 25 (2) (1-)	
☐ Mark Gillen (30/6/16)		ADDITIONAL MEMBERS - Section 35 (2) (k)		
SCIE: Florin Diacu (30/6/17)		Head, Division of Medical Sciences: Bruce Wright		
Diana Varela (30/6/17)		☐ Member elected by the Professional Librarians:		
□SOSC: Doug Baer (30/6/17)		Tracie Smith (30/06/15)		
Rosaline Canessa (30/6/15	)	□ Continuing Sessional: Alicia Ulyss	es (30/06/17)	
		GEODETA DA CE GENATE G	(4 (2)	
MEMBERS ELECTED BY THE FAC	CULTY MEMBERS	SECRETARY OF SENATE - Section 64 (2)		
- Sections 35 (2) (g)		☐University Secretary: Julia Eastman	n	
Janni Aragon – SOSC	(30/6/15)	DAY DAYARE A RECORD CO. 1. 1.1.	· c· 1 1 ·	
Sikata Banerjee - HUMS (30/6/16)		BY INVITATION - Seated with specified speaking		
Alexandra Branzan Albu – ENGR (30/6/17)		rights		
Catherine Caws – HUMS (30/6/15)		□ Assoc. V.P. Student Affairs: Jim Dunsdon		
Alison Chapman – HUMS (30/6/15)		Assoc. V.P. Academic Planning: Catherine Mateer		
Aaron Devor – SOSC	(30/6/17)	☐ Registrar: Lauren Charlton		
Kathryn Gillis – SCIE (30/6/17)		☐ Acting Associate University Secretary:		
Tim Haskett – HUMS	(30/6/17)	Cassbreea Dewis		
Susan Lewis – FINE	(30/6/17)			